

# Minnesota Builders Exchange



## 2019 Membership Application

The Minnesota Builders Exchange (MBEX) is a member-based, non-profit trade association. By completing a membership application to join the Minnesota Builders Exchange, you agree, if approved for membership, to abide by the Articles of Incorporation, Bylaws, rules and regulations of the organization.

**PLEASE COMPLETE AND RETURN ALL (3) PAGES OF THIS APPLICATION**

Date: \_\_\_\_\_

Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_ Toll Free: (    ) \_\_\_\_\_

Mailing Address/Po Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

If applicable, please use:  Street Address  
(check only one)  Mailing Address/Po Box for listing in Membership Directory.

Website: \_\_\_\_\_ Year est. (ex: 1982): \_\_\_\_\_

Invoice E-mail: \_\_\_\_\_

Buyers Guide/Advertising E-mail: \_\_\_\_\_

Type of Business: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Owner/Firm Principal: \_\_\_\_\_

Title: \_\_\_\_\_ E-mail: \_\_\_\_\_

Payment is due with application. You may cancel your membership at any time, however, refunds will not be provided. Cancellation will become effective at the end of current membership period.

Your MBEX membership is a company membership and allows only direct employees of your company to access and use MBEX services. Sub-contractors and consultants working for you are not considered by MBEX to be your employees.

Enclosed is my initiation fee of \$50 for administrative cost of processing and establishing membership and my annual dues of \$360 for said membership.

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_

# Membership

## PREREQUISITE FOR ADDITIONAL SERVICES

### Membership Includes:

- free username/password to mbex.org- access to project information via our online plan room (see chart below)
- emailed *Weekly Bulletin*- news and project info
- mailed *MBEX Press*- quarterly newsletter
- copy of most recent *Buyer's Guide + Membership Directory*
- access to physical plan room (1123 Glenwood Ave, Mpls MN, 55405)
- invitations to attend member events, utilize member programs, advertising

Membership Dues

\$360

Application Fee

50

\$410

**Join January - September:** membership good for 1 full calendar year from join date

**Join October - December:** membership pro-rated from join date thru end of next calendar year

## Online Plan Room

**BASIC ACCESS INCLUDED WITH MEMBERSHIP- UPGRADE TO PREMIUM FOR ADDITIONAL FEE: CHECK ONE**

mbex.org	BASIC	PREMIUM
Access to bidders lists and bid results	✓	✓
Track projects via email	✓	✓
Follow planning (design) projects	✓	✓
Receive nightly email updates	✓	✓
Filter projects using CSI (division)	✓	✓
Order blueprints for pickup or delivery	✓	✓
Filter projects using SAM (keyword)		✓
View, print and save plans		✓
View, print and save specs		✓
View, print and save addenda		✓

**PREMIUM**

\$60/month, pro-rated (\$720/year)\*

**Basic**

included with membership

PREMIUM IS AN ADDITIONAL COST TO MEMBERSHIP

\* **Pro-rated monthly (billed thru December 31, 2019).**

Will vary based on month joined, and may be adjusted for new member promotions or applicable trial periods.

Basic users may request a 1 month free trial of premium access- contact MBEX for details.

## Payment Options

**MEMBERSHIP INITIATED ONCE PAYMENT OF \$410 IS RECEIVED WITH THIS APPLICATION**

Additional services added to membership are an additional cost, added upon the request of member at time of membership initiation or at a later date.

### Payment (check one):

**Check**

- Please call 612-381-2631 for current pricing **before** submitting check payment. Mail payment and application to 1123 Glenwood Ave, Minneapolis MN, 55405.

**Credit Card (Visa or MasterCard)**

- Email completed application to jills@mbex.org or fax to 612-381-2621. MBEX staff member will contact your company for payment **as soon as we can**.

**For office use only:**

MBR \_\_\_\_\_ CHK \_\_\_\_\_ BG \_\_\_\_\_ CARD \_\_\_\_\_  
 INT \_\_\_\_\_ 430 \_\_\_\_\_ 611 \_\_\_\_\_ AMT \_\_\_\_\_

# Company Personnel/Contacts

MEMBER ACCOUNT INFORMATION PROVIDED ONLY TO CONTACTS LISTED ON THIS PAGE

Please provide a primary individual for **MBEX staff** to contact about your membership:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Title: \_\_\_\_\_ E-mail: \_\_\_\_\_ Weekly Bulletin

**All individuals employed by your company may utilize our services.**

We will assign one main user to your online access (first contact below).

**Please provide us with other personnel in your company.** Indicate if these individuals would like a copy of our *Weekly Bulletin* (MBEX news and project information).

**Main user for access to mbex.org:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Title: \_\_\_\_\_ E-mail: \_\_\_\_\_ Weekly Bulletin

**Other personnel:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Title: \_\_\_\_\_ E-mail: \_\_\_\_\_ Weekly Bulletin

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Title: \_\_\_\_\_ E-mail: \_\_\_\_\_ Weekly Bulletin

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Title: \_\_\_\_\_ E-mail: \_\_\_\_\_ Weekly Bulletin

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Title: \_\_\_\_\_ E-mail: \_\_\_\_\_ Weekly Bulletin

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Title: \_\_\_\_\_ E-mail: \_\_\_\_\_ Weekly Bulletin

## Membership Process/Other Services

MAIN USER LISTED ABOVE TO RECEIVE EMAIL AFTER APPLICATION + PAYMENT ARE PROCESSED.

A new member guide will be sent to the main address listed on page 1 of this application. Once the guide arrives, read through it to learn how to make the most of your membership. To help us prepare your new member guide, please let us know what we can tell you more about!

I'm interested in... Advertising + Sponsorships Events Fleet Fueling  
(please circle) Online Plan Room Training 401k Program Workers Compensation

**Thank you for joining the Minnesota Builders Exchange!**