

Minnesota Builders Exchange

Document Reading Course

MONDAY/TUESDAY EVENINGS
SEPT 24 - OCT 16, 2018



MBEX PLAN ROOM
8 SESSIONS

\$160 per MBEX member | \$320 non-member | no refunds
Registration deadline: September 20, 2018 | Class maximum: 20 students

A 4 week, 8 session course entitled "Introduction to Understanding and Using Construction Documents" will be offered by the Minnesota Builders Exchange. The classes will meet in the MBEX plan room Monday and Tuesday evenings beginning September 24, 2018. The course is scheduled from 5:30 - 8:00 p.m, with specific questions and answers from 8:00 - 8:30 p.m. The instructor will be Tim Gnitka, CDT- Tim is certified through the Construction Specifications Institute in Construction Documentation Technology (CDT) and has over 20 years of experience teaching and creating construction documents.

EARN APPROVED CONTINUING EDUCATION CREDITS
Attend all 8 sessions, receive 16 continuing education credits!*

Session 1	September 24	Bid Documents- Drawings and Specifications
Session 2	September 25	Construction Documents and Scopes of Work
Session 3	October 1	Site Work, Concrete/masonry and Foundations
Session 4	October 2	Exterior Finishes and Systems
Session 5	October 8	Roof Systems
Session 6	October 9	Doors, Windows, Hardware and Specialties
Session 7	October 15	Interior Finishes- Cabinetry and Painting
Session 8	October 16	Plumbing, Mechanical and Electrical Systems

This form for non-member attendance and check payments only!

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____ Phone: _____

Contact Email: _____

Contact listed will receive emailed confirmation of registration prior to class.

*Continuing education credits approved for individuals with Building Official and Residential Contractor licensing.

Names of attendees (please print legibly). Use separate registration forms for additional attendees.

_____ Attendees @ \$160/each (\$320 non-member) = \$ _____ TOTAL

MEMBERS: pay with credit card at mbex.org/docsclass. Please enclose check payment with this form.

Return this form and check payment by Thursday, September 20, 2018 to:

Minnesota Builders Exchange- 1123 Glenwood Ave • Mpls, MN 55405 | Fax: 612-381-2621 | email: jills@mbex.org