

# Minnesota Builders Exchange



## Document Reading Course

MONDAY/TUESDAY EVENINGS  
FEBRUARY 4 - FEBRUARY 26, 2019

8 SESSIONS  
MBEX PLAN ROOM

\$160 per MBEX member | \$320 non-member | no refunds  
Registration deadline: January 31, 2019 | Class maximum: 20 students

A 4 week, 8 session course entitled "Introduction to Understanding and Using Construction Documents" will be offered by the Minnesota Builders Exchange. The classes will meet in the MBEX plan room Monday and Tuesday evenings beginning February 4, 2019. The course is scheduled from 5:00 - 7:30 p.m, with specific questions and answers from 7:30 - 8:00 p.m. The instructor will be Tim Gnitka, CDT- Tim is certified through the Construction Specifications Institute in Construction Documentation Technology (CDT) and has over 20 years of experience teaching and creating construction documents.

**EARN APPROVED CONTINUING EDUCATION CREDITS**  
Attend all 8 sessions, receive 16 continuing education credits!\*

Session 1	February 4	Bid Documents- Drawings and Specifications
Session 2	February 5	Construction Documents and Scopes of Work
Session 3	February 11	Site Work, Concrete/masonry and Foundations
Session 4	February 12	Exterior Finishes and Systems
Session 5	February 18	Roof Systems
Session 6	February 19	Doors, Windows, Hardware and Specialties
Session 7	February 25	Interior Finishes- Cabinetry and Painting
Session 8	February 26	Plumbing, Mechanical and Electrical Systems

### This form for non-member attendance and check payments only!

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact listed will receive emailed confirmation of registration prior to class.

\*Continuing education credits approved for individuals with Building Official and Residential Contractor licensing.

**Names of attendees (please print legibly). Use separate registration forms for additional attendees.**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Attendees @ \$160/each (\$320 non-member) = \$ \_\_\_\_\_ TOTAL

**MEMBERS: pay with credit card at [mbex.org/docsclass](http://mbex.org/docsclass).** Please enclose check payment with this form.

**Return this form and check payment by Thursday, January 31, 2019 to:**

Minnesota Builders Exchange- 1123 Glenwood Ave • Mpls, MN 55405 | Fax: 612-381-2621 | email: [jills@mbex.org](mailto:jills@mbex.org)